LONDON BLOCK MANAGEMENT

***IMPORTANT – Please Read***
***Sent via E-mail***

12th Oct 2026

Dear Leaseholder(s),

**RE: SHAFTSBURY MANAGEMENT COMPANY LIMITED ("the Company")**
**The Pad, Holloway Road, London N7 8JW ("the Property")**
**Personal Items in the Communal Areas**

Further to my letter dated 21st May, I am writing regarding personal items stored in the building's communal areas.

At London Block Management, we take fire safety seriously. As part of this duty, I would like to draw your attention to the following.

It has been noted that personal belongings, including boxes, shoes, prams and bikes, are currently being stored in the communal areas of the property (please refer to the enclosed photo schedule).

All communal areas must remain completely clear of personal items and free from obstruction at all times. This is vital to prevent the spread of fire and to ensure a smooth, safe evacuation from the building in the event of an emergency.

If you or your tenants are currently storing these items in the communal areas of the Property, please ensure that they are removed by **Monday, 26th Oct**. Any items remaining after this date will be removed by the Managing Agent on behalf of the Management Company. All costs associated with the removal, storage, return, or disposal of these items will be recovered directly from the responsible leaseholders.

If you let out your property, please ensure this correspondence is passed on to your tenants immediately.

If you have any questions or queries regarding this notice, please do not hesitate to contact us at info@blockmanagement.com.

Thank you for your prompt cooperation in keeping the building safe.

Kind regards,

**Sue Ripp**
**Executive Assistant**
*(for and on behalf of Shaftsbury Management Company Limited)*

London Block Management Ltd
3rd Floor
9 White Lion Street
London N1 9PD

T: 020 7870 4000
info@blockmanagement.com
www.blockmanagement.com

ARMA
The Property Ombudsman

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